Panasonic

Quick Reference Guide

<div align="right">

Model No. **KX-T7710**

</div>

Important Information

When using the KX-T7710, keep the following conditions in mind.

- If there is any problem, unplug the extension line and connect a known working phone. If the known working phone operates properly, have the defective phone repaired. If the known working phone does not operate properly, check the Panasonic KX series Business Telephone System and the internal extension wiring.
- Keep the unit away from heating appliances and electrical noise generating devices such as fluorescent lamps and motors.
- The unit should be kept free of dust, moisture and vibration, and should not be exposed to direct sunlight.
- Do not use thinner, or any abrasive powder to clean the cabinet. Wipe it with a soft cloth.
- Do not disassemble this product. Dangerous electrical shock could result. The unit must only be disassembled and repaired by qualified service technicians.
- Do not use any handset other than a Panasonic handset.
- The apparatus is designed to be installed and operated under controlled conditions of ambient temperature and a relative humidity not greater than 60%.
- Avoid installing the apparatus in damp or humid environments, such as in bathrooms or near swimming pools.
- 999 and 112 can be dialled on the apparatus after accessing the exchange line for the purpose of making outgoing calls to the BT emergency (999) and (112) services.

WARNING:

TO PREVENT THE RISK OF FIRE OR ELECTRIC SHOCK, DO NOT EXPOSE THIS PRODUCT TO RAIN OR ANY TYPE OF MOISTURE.

THIS HANDSET EARPIECE IS MAGNETISED AND MAY RETAIN SMALL FERROUS OBJECTS.

IMPORTANT NOTICE:

This product is designed for use in the U.K.

Note:

In this manual, the suffix of each model number is omitted.

Features List

🖐 Off-hook   🖐 On-hook   ● Feature number   📞 Talk

* *The Feature numbers described in this manual are for the Panasonic Hybrid IP-PBX KX-TDA100/KX-TDA200. If you are connected to a different Panasonic KX series Business Telephone System, please refer to its manuals.*

* *"Location of Controls" is shown on page 5.*

Desired Function	Operation
Making Calls	
Calling	**To an extension** 🖐 ▶ [extension no.] ▶ 📞 **To an external party** 🖐 ▶ [line access no.] ▶ [phone no.] ▶ 📞
Redial	🖐 ▶ ◯ REDIAL ▶ 📞 The REDIAL will dial the last number you called manually.
Quick Dialling	🖐 ▶ [quick dial no.] ▶ 📞
One-touch Dialling	**To store** 🖐 ▶ ◻ PROGRAM ▶ [desired no.] (max., 22 digits) ▶ ◻ / ◻ Press **One-touch button**. **To dial** 🖐 ▶ ◻ / ◻ Press **One-touch button**. ▶ 📞
Calling an operator	🖐 ▶ ⓿ ▶ 📞
Station Speed Dialling	**To store** 🖐 ▶ ◻ PROGRAM ▶ [desired no.] (max., 22 digits) ▶ AUTO ◻ ▶ [Station speed dial no. (0-9)] **To dial** 🖐 ▶ AUTO ◻ ▶ [Station speed dial no. (0-9)] ▶ 📞
System Speed Dialling	**To dial** 🖐 ▶ AUTO ◻ / ✳ ✳ ▶ [System speed dial no.] ▶ 📞

Features List

Desired Function	Operation		
When the Dialled Extension is Busy/No Answer			
Message Waiting	Sender	**To leave/cancel a notification** 📞 ▶ ✳ 7 0 ▶ 1 Leave / 0 Cancel ▶ extension no. ▶ 📞	
	Receiver	**To call back** 📞 ▶ MESSAGE ⊠ ▶ 📞	* In Normal Mode, you should change the default setting to " ✳702" for Message button. (See page 4.)
During a Conversation			
Holding a call	**Holding** FLASH/RECALL R ▶ ✳ 5 0 ▶ 📞		**To retrieve a call at the holding extension** 📞 ▶ ✳ 5 0 ▶ 📞
Transferring a call	FLASH/RECALL R ▶ dial no. ▶ 📞 Announce. ▶ 📞		
Useful Features			
Paging	**To page** 📞 ▶ ✳ 3 3 group no. ▶ 📞 Announce.		
	To answer a page 📞 ▶ ✳ 4 3 ▶ 📞		
Three-party Conference	*During a conversation* FLASH/RECALL R ▶ desired phone no. ▶ 📞 ▶ FLASH/RECALL R ▶ 3		
Locking your extension	**To lock** 📞 ▶ ✳ 7 7 ▶ 1 ▶ 📞		
	To unlock 📞 ▶ ✳ 7 7 ▶ 0 lock code ▶ 📞		

Operations in NORMAL Mode

◆◆ *One-touch buttons*

Five One-touch buttons can be used as speed dialling buttons or to access a features.

◆◆ *Station Speed Dialling*

You can store up to 10 Station speed dial numbers.

◆◆ *MESSAGE Button*

You can change the feature access number for the MESSAGE Button. [Default: 702]
For more detail, refer to the manual for the connected Panasonic KX series Business
Telephone Systems.

```
📞 ▶ ⬜ PROGRAM →⟩ ▶ [ desired no. ] ▶ MESSAGE
                      (max., 22 digits)
```
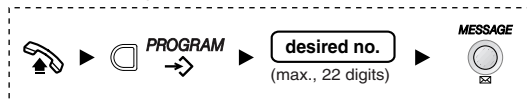
◆◆ *Setting Lock/Unlock*

You can lock the settings for one-touch buttons and MESSAGE button. [Default: Unlock]

```
📞 ▶ ⬜ PROGRAM →⟩ ▶ REDIAL ▶ 2 ▶ ( 1  To lock )  ▶ ⬜ PROGRAM →⟩
                                   ( 0  To unlock )
```

◆◆ *Confirmation in Programming Mode*

When programming, you can confirm your entry by three types of beep sound.
• One long beep: Your entry is accepted.
• Two beeps: Your entry is same as a previous entry.
• Three beeps: Your entry is rejected.

◆◆ *Memory Back Up*

If the telephone line is disconnected for more than three days, the stored numbers
for One-touch dialling and Speed dialling will be erased. Please store them again.
Also, the settings for MESSAGE and Flash time will return to the default settings.

◆◆ *Flash Time*

Before programming the length of Flash time, make sure the position of the **Mode
switch** lever is "**NORMAL**". Enter the appropriate selection number for your country.

```
                                        [ selection no. ]
📞 ▶ ⬜ PROGRAM →⟩ ▶ REDIAL ▶ 1 ▶ ( 1: 80 ms, 2: 90 ms, 3: 100 ms, ) ▶ ⬜ PROGRAM →⟩
                                   ( 4: 110 ms,                     )
```

**Regarding other operations, please refer to the manuals
for the Panasonic KX series Business Telephone System
to which you are connected.**

The KX-T7710 has two modes, NORMAL Mode and Panasonic PBX Mode*.
Please use the corresponding side of the Telephone Card depending on the mode.

*The PBX Mode may not be available depending on the model of the Panasonic KX series Business Telephone Systems to which you are connected.
For more detail, please consult your dealer.

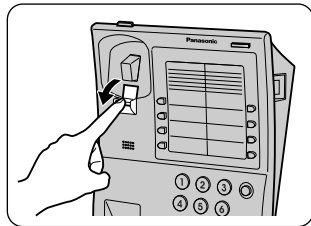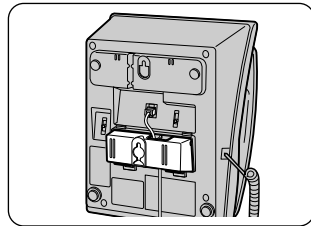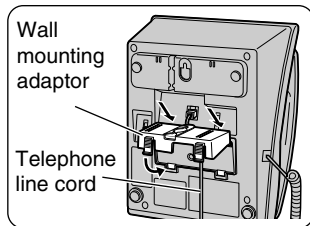|		NORMAL Mode	PBX Mode
❶		**Message/Ringer Lamp:** Flashes when you receive a call or when someone has left you a message.	
❷		**One-touch Buttons (M1-M5):** Used to access a feature or as a speed dialling button.	**One-touch Buttons (1-8):** Used as preset feature buttons set at the Panasonic KX series Business Telephone System; you do not need to program at your extension.
❸		**PAUSE:** Used to insert a pause when storing a telephone number.	
❹		**AUTO:** Used for Station Speed dialling.	
❺		**PROGRAM:** Used to enter the programming mode.	
❻		**MESSAGE:** Used to call back the party who left the message waiting indication.	
❼		**Handset Volume Control Buttons:** Used to adjust the handset volume.	
❽		**FLASH/RECALL:** Used to send a recall signal in order to access a PBX feature (eg., Hold, Transfer, or Three-party Conference).	
❾		**REDIAL:** Used to redial the last dialled number.	
❿		**Telephone Card:** Has two sides (NORMAL mode, PBX mode).	

NORMAL mode   PBX mode

▌ Confirming the Mode

You can confirm the current mode by the position of the **Mode switch** lever (at the bottom of the unit). [Default: NORMAL]

PBX NORMAL

MODE

▌ Adjusting the RINGER Volume

Adjust the **RINGER volume** selector lever (at the bottom of the unit) to the desired setting. (– LOW, – MIDDLE, – HIGH)
[Default: MIDDLE]

RINGER

▌ Connecting a Communication Device

To connect a communication device such as a computer modem to the telephone line, please use the **DATA PORT** (at the right side of the unit). RJ11 modular jack.

DATA PORT

Things You Should Know

Wall Mounting

1

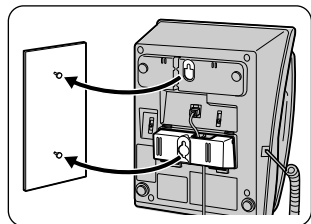**2**

Wall mounting adaptor

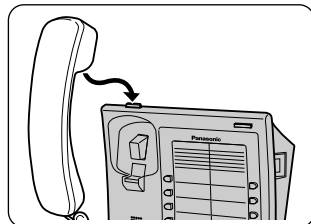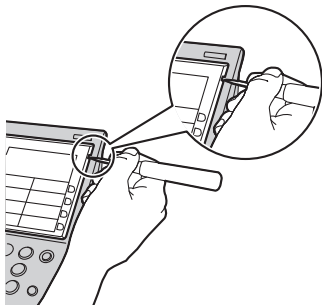Telephone line cord

3

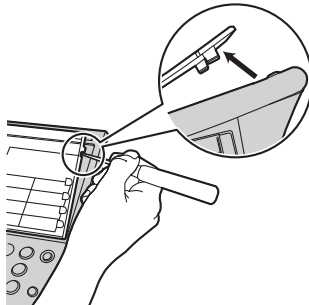**To temporarily place the handset down during a conversation:**

Removing the Telephone Card Cover

1

2

$C\epsilon$

This product is intended to be connected to Panasonic KX series Business Telephone Systems only.

We, Panasonic Communications Co., Ltd., declare that this equipment is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

If you want to get a copy of the original Declaration of Conformity of our products which relates to the R&TTE, please use our web site: **http://www.panasonic-tc.de**